

**TOWN OF ELLINGTON**  
**WATER POLLUTION CONTROL AUTHORITY**  
**REGULAR MEETING MINUTES**  
**May 18, 2011**

**Members Present:** Daniel Parisi (Chairman), Shawn Koehler, Edward Duell

**Members Absent:** Joe Stimac, Jeff Gerber

**Others Present:** Lori Spielman, BOS Liaison, Peter Williams, WPCA Administrator and Kristin Michaud, Recording Secretary

**1. CALL TO ORDER**

Chairman Daniel Parisi called the meeting to order at 7:00 p.m.

**2. CITIZENS FORUM / PUBLIC COMMENTS: NONE**

**MOVED (DUELL) SECONDED (KOELHER) AND PASSED UNANIMOUSLY TO ADD TO THE AGENDA REVIEW OF DEVELOPER AGREEMENT FORMS.**

**3. OLD BUSINESS:**

**1. Windermere Ave. Sewer Extension**

Peter Williams, WPCA Administrator, reviewed the agreements with Attorney Ryan. Attorney Ryan felt it would be out of order to grant an extension to Chasseral Meadows Developers Agreement. It would set precedence for other developers in town. Mr. Williams did do a review of the original agreement and in August when the agreement expires the WPCA will process the remaining amount due to them.

Greg Patchen, Chasseral Meadows, LLC, stated that he did not agree with the amount owed from the WPCA and they will review and respond if necessary.

**NO MOTIONS OR DECISIONS**

**2. B & B Letter dated November 18, 2010 – High CO Level**

**BY CONSENSUS, THIS ITEM WAS TABLED TO THE NEXT REGULAR MEETING OF THE WPCA.**

**4. NEW BUSINESS:**

Mr. Williams noted there hasn't been a developer's agreement in a while and after Courtney Acres received their conceptual approval he thought it would be a good idea to clean up the old formate. Mr. Williams has restructured the developer's agreement with guidance from the Attorney Ryan. He came up with a check list, in order by timeline, as a guide to help when things needed to be completed. Mr. Williams reviewed the draft developer's agreement with the Commission and they agreed Mr. Williams had done an excellent job.

Mr. Williams then referred to a letter from Attorney Ryan dated 5/9/11 and noted in it that Attorney Ryan suggested allowing the WPCA Administrator to sign off on the developer agreements rather than the Chairman.

**MOVED (DUELL) SECONDED (KOELHER) AND PASSED UNANIMOUSLY TO AUTHORIZE THE WPCA ADMISTATOR TO SIGN OFF ON THE DEVLEOPER'S AGREEMENTS IN LEIU OF THE CHAIRMAN SIGNATURE, AS RECOMMEND BY THE TOWN ATTORNEY.**

**5. ADMINISTRATIVE:**

**1. Design, Construction, & Maintenance Reports:**

**i. Project 2008-4 Sandy Beach Extension**

Mr. Williams noted that the Health Department has not recently gone out to view the property nor have they spoken to the owners about condemning the property. He suggested taking this item off the agenda until further notice.

**BY CONSENSUS THIS ITEM WAS REMOVED FROM THE AGENDA UNTIL FURTHER NOTICE.**

**ii. Project 2008-4 Stafford Road Extension**

Mr. Williams stated that the second installment of this item was approved in the budget for the town to pay but, there has been discussion on STEAP Grants. Mr. Williams reviewed a letter sent to Maurice Blanchette, First Selectman from the State of Connecticut dated April 21, 2011. Through review of that letter it was decided this item meets the criteria for a STEAP Grant. Mr. Williams suggested instead of putting it out to bid at this time, they should pursue a STEAP Grant for the project.

**MOVED (KOEHLER) SECONDED (DUELL) AND PASSED UNANIMOUSLY TO AUTHORIZE PETER WILLIAMS, WPCA ADMINISTRATOR TO APPLY FOR A STEAP GRANT WITH THE FIRST SELECTMAN AND PUT THE BID ON HOLD TO SEE IF THE STEAP GRANT IS APPROVED BEFORE SENDING THE PROJECT OUT TO BID FOR THE STAFFORD ROAD EXTENSION PROJECT.**

**2. Approval of the Special Meeting Minutes of April 26, 2011.**

**MOVED (DUELL) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE THE APRIL 26, 2011SPECIAL MEETING MINUTES.**

**7. Executive Session – Contract Negotiations**

**MOVED (DUELL) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO GO INTO EXECUTIVE SESSION AND INVITE ALL THOSE PRESENT AT 7:20 PM.**

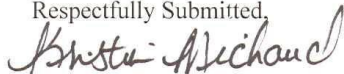
**MOVED (DUELL) SECONDED (KOELHER) AND PASSED UNANIMOUSLY TO COME OUT OF EXECUTIVE SESSION AT 7:45 PM.**

**NO MOTIONS OR DECISIONS**

**8. ADJOURNMENT:**

**MOVED (DUELL) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 7:46 P.M.**

Respectfully Submitted,



Kristin Michaud